

# Enrollment Guide

## 5 Tips for Successful Enrollment

### Check Your Eligibility

Do you have fields in an eligible area? You can always find a [map of enrollment areas](#) on our website. Additionally, fields cannot be enrolled in the Soil and Water Outcomes Fund® (SWOF) and another carbon or government cost share program simultaneously. If you're considering other programs or have fields enrolled in other programs, please inform your SWOF Field Program Representative. We verify eligibility with state conservationists to ensure compliance and avoid double dipping.

### Think About Additionality

SWOF requires the additionality of a conservation practice in your proposed crop rotation when compared to your baseline crop rotation. Thinking strategically about additionality can open new enrollment opportunities. Consider these questions:

- Are you using cover crops throughout your entire rotation?
- Could you move from a winter-kill cover crop to an over-wintering cover crop?
- Can you diversify your crop rotation?
- Are you using no-till and cover crops on 100% of your operation?

### Ensure Your Contact Info is Accurate

While you can edit your information at any time, it's important to provide an email address you check regularly and a phone number where you can be easily reached. This ensures we can promptly inform you about your payment estimate and contract status.

### Save Time by Being Prepared

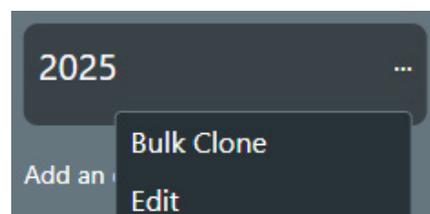
Please have your FSA farm, tract, and field numbers, and other field information readily available during the application process. When creating your legal entity, ensure the business information matches exactly how it should appear on your W-9. This will significantly reduce the contract completion time.

### What about Data Privacy?

The Soil and Water Outcomes Fund and its managing organization, AgOutcomes, are committed to safeguarding your personal and on-farm information. You can review our full [Data Privacy Policy](#) on our website, which includes a full list of necessary enrollment information.

### Use Our Bulk Clone Tool

To save time during the application process, use the bulk clone function when entering operational data. This tool is especially helpful if you have the same operational data for a crop rotation across multiple fields or for the same field over several years. To utilize this tool, click the three dots next to the crop year operations, then select "Bulk Clone" to copy an entire crop year's operations.



# What is the Process from Start to Finish?

## Step 1:

Use our [enrollment platform](#) to create an account, map your field boundaries, and enter baseline and future cropping system information.

- In your account, create your legal entity ensuring the business information matches exactly how it should appear on your W-9.
- Next, begin adding fields you want to enroll in the Soil and Water Outcomes Fund (SWOF). Click the "New Field" button below the legal entity you created to get started. Enter your FSA farm, tract, and field numbers. We utilize this information to ensure all fields are HEL and Wetland compliant.
- You can either use our drawing tool to enter the boundary of each field or you can upload a shape file. Remember, the field boundary you enter will be used to calculate the acres for your contract, so only include areas for which you are currently farming within the field, i.e. exclude waterways and trees.
- Enter operational details for each field. SWOF requires a minimum of three years, or one full crop rotation, of baseline data and one full crop rotation for the proposed scenario.
- Please note: the crop year refers to the period from one harvest to the next. For example, fall tillage performed in 2024 after harvesting a crop should be entered under crop year 2025. Remember, harvest should always be the final operation recorded for a given crop year.
- Once you've entered all operational information for the fields you wish to enroll, click "Validate for Submission." This step finalizes the data entry process and submits your information for outcome modeling.

The screenshot displays the 'Fields & Operations' interface for 'Winchell Farms - DEMO 1'. The interface is divided into 'Baseline Operations' (years 2021-2024) and 'Future Operations' (years 2025-2026). Each year's panel lists specific operations with dates and crop types, such as Fertilizer, Tillage, Planting, and Harvest. An 'Intervention Year' section is also visible for 2025, showing a Cover Crop of Cereal Rye. The interface includes a search bar and navigation arrows.

Year	Operation	Date	Status
2021	Fertilizer	2020-10-10	✓
2021	Tillage	2020-10-20	✓
2021	Planting : Soybean	2021-05-01	✓
2021	Harvest : Soybean	2021-10-01	✓
2022	Fertilizer	2021-11-01	✓
2022	Tillage	2021-11-15	✓
2022	Tillage	2022-04-01	✓
2022	Planting : Corn Grain	2022-04-25	✓
2022	Fertilizer	2022-06-15	✓
2022	Harvest : Corn Grain	2022-10-10	✓
2023	Fertilizer	2022-10-10	✓
2023	Tillage	2022-10-20	✓
2023	Planting : Soybean	2023-05-01	✓
2023	Harvest : Soybean	2023-10-01	✓
2024	Fertilizer	2023-11-01	✓
2024	Fertilizer	2023-11-15	✓
2024	NO-TILL	2024-01-01	✓
2024	Fertilizer	2024-04-15	✓
2024	Planting : Corn Grain	2024-04-25	✓
2024	Harvest : Corn Grain	2024-06-01	✓
2025	Intervention Year		
2025	Cover Crop : Cereal Rye	2024-10-01	✓
2025	Fertilizer	2024-10-10	✓
2025	NO-TILL	2025-01-01	✓
2025	Planting : Soybean	2025-05-01	✓
2025	Harvest : Soybean	2025-10-01	✓
2026	Cover Crop : Oats	2025-09-15	✓
2026	Fertilizer	2025-11-01	✓
2026	NO-TILL	2026-01-01	✓
2026	Planting : Corn Grain	2026-04-25	✓
2026	Fertilizer	2026-06-15	✓
2026	Harvest : Corn Grain	2026-10-10	✓

Figure 1. Example of how baseline and proposed operations may be entered for a two-crop rotation, like corn and soybeans.

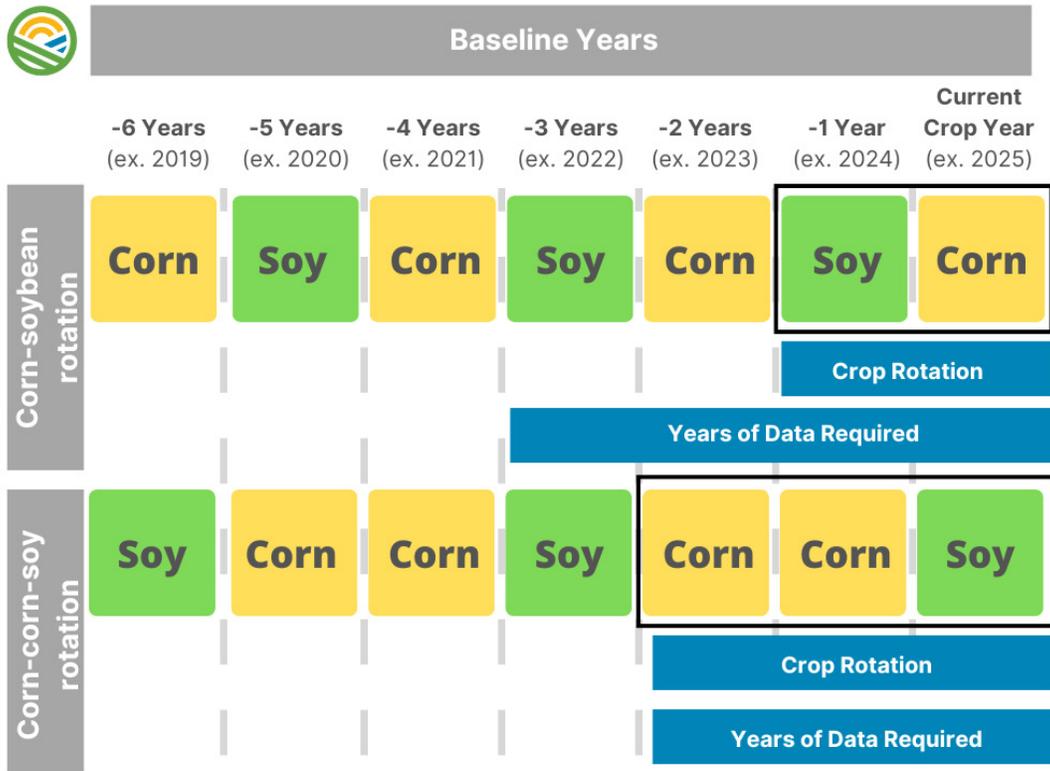


Figure 2. Example of how many crop years you need to enter for your baseline based on your crop rotation.



**Step 2:**

Review the payment offer emailed to you within a few days after data submission and decide if you wish to continue with enrollment and participate with SWOF.

**Step 3:**

E-sign the contract emailed to you to confirm your participation in the Soil and Water Outcomes Fund. An initial 50% of the contract is paid prior to verification.



**Step 4:**

Receive technical assistance from Soil and Water Outcomes Fund field program representatives as needed to implement conservation practices.

**Step 5:**

Receive the remaining 50% payment after your farm’s environmental outcomes are measured and verified, typically in the spring. In 2024, participating farmers received an average payment of \$33 per acre.

